

***Welcome to
Troop 307***



***Boy Scouts of America
Tujunga United Methodist Church
Tujunga, CA***

***-A Guide for the Scout and his Family
-Troop 307 By-Laws
2007***

Purpose of the Boy Scouts of America

It is the purpose of the Boy Scouts of America to provide an effective program designed to instill within the youth desirable qualities of character, to train them in the responsibilities of participating citizenship, and to help develop their personal fitness, providing this country with citizens who:

1. Are physically, mentally and emotionally fit.
2. Have a high degree of self-reliance as evidenced in such qualities as initiative, courage and resourcefulness.
3. Have personal and stable values firmly based on religious concepts.
4. Have the desire and skills to help others.
5. Understand the principles of the American social, economic, and government systems.
6. Are knowledgeable about and take pride in their American heritage and understand America's role in the world.
7. Have a keen respect for the basic rights of all people.
8. Are prepared to fulfill the varied responsibilities of participating in and giving leadership to American society and in other forums of the world.

Boy Scouts of America *Mission Statement*

It is the mission of the Boy Scouts Of America to serve others by helping to instill values in young people and, in other ways, to prepare them to make ethical choices during their lifetime in achieving their full potential. The values we strive to instill are based on those found in the Scout Oath and Law.

The Scout Oath or Promise

On my honor I will do my best
To do my duty to God and my country and to obey the Scout Law;
To help other people at all times;
To keep myself physically strong, mentally awake, and morally straight.

Scout Law

A Scout is

Trustworthy, Loyal, Helpful, Friendly

Courteous, Kind, Obedient, Cheerful

Thrifty, Brave, Clean and Reverent

Scout Motto

Be Prepared

Scout Slogan

Do a Good Turn Daily

Outdoor Code

As an American, I will do my best to
Be clean in my outdoor manners,
Be careful with fire,
Be considerate in the outdoors, and
Be conservation-minded.

Aims and Methods of the Boy Scout Program

Aims

Boy Scouting works toward three aims. One is growth in *moral strength and character*. We may define this as “the what” the boy is himself: his personal qualities, his values, and his outlook.

A second aim is *participating citizenship*. Used broadly, citizenship means the boy’s relationship to others. He comes to learn of his obligations to other people, to the society in which he lives, to the government that presides over that society.

A third aim of Boy Scouting is *development of physical, mental, and emotional fitness*. Fitness includes the body (well tuned and healthy), the mind (able to think and solve problems), and emotions (self-control, courage and self-respect). The methods are designed to accomplish these aims.

Methods

Advancement- Scouting provides a series of surmountable obstacles and steps to overcome them through the advancement process. The Scout plans his advancement and progresses at his own pace as he overcomes each challenge. More is discussed about Advancement later in this guide.

Adult Association- Boys learn from the examples set by their adult leaders. Troop leadership may be male or female and association with adults of high character is encouraged at this stage in a young man’s development.

Personal Growth- As Scouts plan their activity, and progress toward their goals, they experience personal growth. The good turn concept is a major part of the personal growth method of Scouting. Boys grow as they participate in community service projects and do good turns for others.

Ideals- The Ideals of Scouting are spelled out in the Scout Oath, Law, Motto and Slogan. The Scout measures himself against these ideals and continually tries to improve. The goals are high, and as he reaches for them, he has some control over what he becomes.

Patrols- The patrol method gives Scouts an experience in group living and participating in citizenship. It places a certain amount of responsibility on young shoulders and teaches boys how to accept it. The patrol method allows Scouts to act in small groups where they can easily relate to each other. These small groups determine troop activities through their elected leaders.

Outdoors- Boy Scouting is designed to take place in the outdoors. It is in the outdoors that Scouts share responsibilities and learn to live with each other. It is here where the skills and activities practiced at troop meetings come alive. More is discussed about the outdoor program later in this guide.

Leadership Development- Boy Scouting encourages boys to learn and practice leadership skills. Every Scout has the opportunity to participate in both shared and total leadership situations. Understanding the concepts of leadership helps a boy accept the leadership roles of others and guides him toward the citizenship aim of Scouting.

Uniform- The uniform makes the Scout troop visible as a force of good and creates a positive youth image in the community. Boy Scouting is an action program, and wearing the uniform is an action that shows each Scout’s commitment to the aims and purposes of Scouting. The uniform gives the Scout identity in a world brotherhood of youth that believe in the same ideals. More is discussed about the uniform later in this guide.

Junior Leadership Training

Troop 307 promotes a “Boy-led” Troop and supports leadership development by requiring all Scouts to attend the Troop’s Junior Leadership Training program prior to holding a leadership position in the rank of Star, Life and Eagle. Troop Leaders and Adult Support Staff will present this training annually, or more often, as the need is determined by a majority vote of the Troop Committee. Troop Junior Leader elections will be held semi-annually in April and October to allow for Troop Junior Leader training before taking office in May and November. Scouts are further encouraged to attend Council leadership training programs. Troop 307 supports this participation by providing tuition funds as available and approved by the committee.

Troop Organization

Troop 307 is a “Boy-led” troop. Leadership development is one of the methods of Scouting. Every boy will have an opportunity to participate in both shared and total leadership. The troop meetings are planned and carried out by the patrol leaders' council. All duties for patrol activities are assigned by the patrol leaders. Understanding the concepts of leadership helps the boy accept the leadership of others and helps him to grow into a more responsible adult. The troop organization chart is depicted on page 11 of the Troop Committee Guidebook. The following is an outline of the duties of the adult and youth leaders within the troop:

Scoutmaster:

The Scoutmaster is the adult leader responsible for the image and program of the troop. The Scoutmaster and his or her assistant Scoutmasters work directly with the Scouts. The general responsibilities of the Scoutmaster include:

- Train and guide boy leaders.
- Work with other adult leaders to bring Scouting to boys.
- Use the methods of Scouting to achieve the aims of Scouting.

Assistant Scoutmasters:

Assistant Scoutmasters are recruited by the Scoutmaster and approved by the troop committee to assist the Scoutmaster in the operation of the troop. Assistant Scoutmasters are assigned program tasks by the Scoutmaster and provide guidance to the boy leadership. He or she also provides the required two deep leadership (two adult leaders present at every Boy Scout activity).

Senior Patrol Leader:

The senior patrol leader (SPL) is the top boy leader in the troop. He leads the patrol leaders' council and, in consultation with the Scoutmaster, appoints other junior leaders and assigns specific responsibilities as needed.

Assistant Senior Patrol Leader:

The assistant senior patrol leader (ASPL) fills in for the SPL in his absence. He is also responsible for training and giving direction to the Troop's Quartermaster, Scribe, Historian, Librarian and Instructors.

Patrol Leaders:

The patrol leaders (PL) are responsible for giving leadership to the members of their patrols. They are their representation on the patrol leaders' council. The PL is also responsible for holding monthly patrol meetings outside of the regular troop meetings.

Assistant Patrol Leaders:

Assistant patrol leaders help the PL run the patrol and fill in for him in his absence.

Troop Committee Members

The Troop Committee is composed of Adult Members making up both the Key Committee and the full committee. Functions and responsibilities are defined in the Troop Committee Guidebook, BSA# 34505B.

Troop 307 Organizational Sponsor

Troop 307 is chartered by the United Methodist Men's Organization of the Tujunga United Methodist Church. In an effort to support Spiritual Growth, the Organizational Representative is tasked to support the Troop in the study and training necessary to complete requirements for the Religious Emblems program, offering referrals to additional counselors as required by the Scout's own religious practices. The organization will also include Scouts in their Service Projects to support Scout advancement requirements.

Scout Uniform

Scouts in uniform are conscious of their rank and make a greater effort to advance. Only the uniform provides a place for display of badges - important symbols of achievement. Scouts in uniform have more fun, stay in Scouting longer, and feel greater pride in advancement.

How the uniform can help a Boy:

It is not the purpose of the Scout uniform to hide the differences between the boys or make them feel that they are all the same. But there is one way in which all Scouts are alike. Whenever a Scout sees another person in a Scout uniform he knows he is like that person because both have committed themselves to the principles of the Scout Oath and Law (pg. 2). The Scout Oath and Law bind all Scouts of the world together in a common purpose.

By wearing the uniform, Scouts give each other strength and support. Beyond accenting the common bond between Scouts, by wearing the uniform Scouts are declaring their faith and commitment to some important beliefs that bind them to all people. It is a way of making visible their belief in God, their loyalty to our country and their commitment to helping other people who need them.

How the uniform can help the Troop:

1. When smartly worn, the uniform can help build good troop spirit.
2. By investing in a uniform, a Scout and his parents are really making a kind of a commitment to take Scouting seriously.
3. The uniform makes the troop visible as a force for good in the community.
4. When properly worn on the correct occasions, it can attract new members.
5. Scouts in uniform create a strong, positive, youth image in the neighborhood, thus helping to counteract the negative feeling some adults have about youth.

The Troop 307 Official Class 'A' Uniform:

Provided by the boy:

Hat (optional, ball cap style)
Shirt (official tan w/red shoulder tabs)
Council shoulder patch
Belt (official khaki web belt)
Pants/Shorts (official khaki)
Stockings (official khaki)

Provided by the troop:

BSA Registration and Handbook
Troop 307 Unit patch
Neckerchief and slider
Rank badges and badges of office
Certificate of Rank and Office
Red shoulder loops for Graduating Webelos

Official placement of insignia may be found on the inside front and back covers of the Scout Handbook, or in the Official BSA Insignia Guide 1999-2001.

While not official designations, Troop 307 recognizes the classifications of Class 'B' and Class 'C' uniforms. These may be designated for events that are too strenuous or dirty for the Class 'A' uniform. Class B is defined as the Red Polo shirt with BSA logo, official pants/shorts, belt and socks. Class 'C' is a Scout T-shirt with official pants/shorts, belt and socks.

TROOP Service Projects and Scout Service Hours

Service to others is a vital part of the Boy Scout program. As Scouts advance to the higher Ranks of Scouting they will be required to complete minimum service hour requirements. Our sponsor provides several opportunities that allow Scouts to "Help other people..." through service to the Church, the Men's Organization, and the Bailey Food Center. Scouts will also be asked to support fellow Scouts in their Eagle Projects. All Scouts should be encouraged to participate in Service throughout their Scouting career, beyond the required minimum hours.

TROOP MEETING RULES OF CONDUCT

Scouts and their Parent's must sign a copy of the Troop 307 Rules of Conduct on an annual basis. These rules are designed to keep Troop meetings civil and Scout-like. The consequences of violating these rules are listed as part of the rules. Rules may be changed upon recommendation of the Senior Patrol Leader and voted for by a quorum of the Troop Committee. A current copy of these rules is included in this document.

Troop 307 Rules of Conduct

In order for Troop 307 to operate effectively, it is important that the adult Scout Leaders have the respect and attention of the younger, non-leadership Scouts. Further, as Scouts, we have an obligation to look like Scouts and behave like Scouts. For the purposes of Troop 307 Troop Meetings, Courts of Honor, and for other formal occasions, the following shall apply:

- 1 Scouts must wear their full Class 'A' uniform, (Class 'B' or 'C' will be designated when permitted).
- 2 Scouts must show respect for the flag ceremony.
- 3 Scouts must show respect to the Senior Patrol Leader, Patrol Leaders, and Adult Leaders.
- 4 Scouts must participate in the patrol activities.
- 5 Scouts must stay within the defined physical boundaries set for the meeting.
- 6 Scouts must show respect for the meeting facility.
- 7 Scouts may not use profanity.
- 8 Scouts must show respect for themselves and the other scouts.
- 9 Scouts must not act in an unsafe or dangerous manner.

The consequences of not acting according to the above list are as follows:

- 1 Failure to wear a complete uniform will cause the Scout to be given one warning. After that his parents will be contacted to correct the uniforming issue. A full uniform is defined as an official Scout shirt, pants, web belt, and socks, with shoes; a Scout neckerchief and neckerchief slide. A Scout neckerchief tied in a knot is not acceptable. Neckerchiefs are presented at Tenderfoot Rank or after one year of troop membership and may be omitted during summer months as decided by the troop.
- 2 Scouts acting in an unsafe or dangerous manner will be sent home immediately.
- 3 For all other infractions, the Scout will first be given a warning by the Senior Patrol Leader or an Assistant Scoutmaster.
- 4 A second occurrence will cause the Scout to be taken home and the situation explained to the parents. The parents of the Scout must attend the entire meeting for the next meeting that the Scout attends.
- 5 A third occurrence will cause the Scout to be taken home and the situation explained to the parents. The Scout may not attend activities for the next three weeks.
- 6 A fourth occurrence will cause the Scout to be taken home and the situation explained to the parents. A follow-up meeting with the Scoutmaster, Assistant Scoutmaster(s) and/or Committee Chairperson will be scheduled to discuss the situation and the Scout's continued interest in the Troop.

I HAVE READ AND UNDERSTAND THE ABOVE POLICIES AND AGREE TO FOLLOW THESE RULES TO THE BEST OF MY ABILITY.

SIGNED _____
(Scout)

DATE _____

SIGNED _____
(Parent/Guardian)

DATE _____

TROOP 307 Advancement

Advancement is the process by which a youth member's progress through the ranks in the Scouting program by the gradual mastery of Scouting skills is measured. Ranks are simply a means to an end, not an end in themselves. Everything boys do to advance and earn these ranks, from the day they join until the day they leave the program, should be designed to help boys have an exciting and meaningful experience.

Boy Scout Advancement, a four step process:

1. The Boy Scout learns.

A Scout learns by doing. As he learns, he grows in ability to do his part as a member of the patrol and the troop. As he develops knowledge and skill, he is asked to teach others. In this way, he begins to develop leadership.

2. The Boy Scout is tested.

A Scout may be tested on requirements by his patrol leader, Scoutmaster, assistant Scoutmaster, a Troop Committee member or a member of his troop. The Scoutmaster maintains a list of those qualified to test and pass candidates.

3. The Boy Scout is reviewed.

After a Scout has completed all other requirements for a rank, he has a Board of Review. Members of the Troop Committee conduct the review for Tenderfoot, Second Class, First Class, Star, Life and Eagle Palms. The Eagle Board of Review is conducted by members of the District Advancement Committee.

4. The Boy Scout is recognized.

When the board of review has certified a boy's advancement, he deserves to receive recognition as soon as possible. This should be done at a ceremony at the next Troop meeting. The certificate and recognition for this rank will be presented at the next Troop Court of Honor.

Court of Honor

As stated above, when a Scout advances, he should be recognized as soon as possible - preferably at the next unit meeting. He is recognized a second time at a public ceremony called a Court of Honor. The main purposes of the Court of Honor are to finish formal recognition for achievement and to provide incentive for other Scouts to advance. Troop 307 has formal Courts of Honor three times a year, in February, June/July and September/October. All families are asked to attend and relatives and guests are certainly welcome. Every boy who advances in Scouting deserves to be recognized in front of his family. The Court of Honor is the boy's special night.

EAGLE Court of Honor

Attaining the rank of Eagle Scout is a significant milestone in the life of the Scout. It is also a reflection of the efforts of the Troop Leaders and Scout Parents. In recognition of this high achievement, the Troop members are asked to make a \$20 Family donation toward the Troop Eagle Recognition package, as defined in appendix A. This recognition package, including the scout's choice of gift, should not exceed \$300.00. Additional funds required above the Family donations received will come from the Troop contingency fund.

Troop 307 Advancement Record Keeping

The Troop Scribe and Troop Adults under the direction of the Advancement Coordinator are responsible for maintaining accurate and complete records of activities pertaining to Boy Scout Advancement. These include the "Trail to First Class" record sheet, Service Projects and Hours, Miles Hiked, Nights Camped, Merit Badges, Leadership Training and Positions, and other records as necessary. This information is required to complete the Council Advancement Record, as required by the National BSA office for advancement recognition and purchase of BSA awards.

Troop 307 Outdoor Program

Scouting is effective whenever we take advantage of its truth: The place where Scouting works best is also the place that boys want to be the most, the outdoors. There are a number of good reasons why the outdoor program is so special, here are four that are especially good:

1. The outdoors is the best place for learning outdoor skills. How could it be otherwise? A Scout who tried to boil a potato on the gymnasium floor would be in hot water for sure - not to mention the boy who tried learning to swim by reading a book.
2. The outdoors is a great place for learning something about living with others. When Scouts walk on the same trail, cook and eat together, and share triumphs and troubles together, they are going to find out some important things about patience, respect for other points of view, doing their full share, making a friend more easily, and saying no without losing one. Skills like these are among the "personal growth" skills we want from every Scout. The outdoors is where they grow up best.
3. On the trail or in camp, boy leaders will be challenged by the real thing - getting their patrols fed and sheltered, keeping them warm and safe, solving the problems they can solve, and knowing how to get help for those they can't. It's a time when leadership skills can deepen, patrols grow closer, and the Troop grows stronger.
4. The outdoors is also a place where a Scout can get closer to the natural world around him - the land, the forests and their wildlife, the lakes and rivers, the mountains and the seas. Here, in the outdoors, he will learn of the "outdoor ethic" - the understanding and respect for the environment we all share, and he will develop an active concern for it's health and a willingness to work to keep it healthy.

Leave No Trace

Troop 307 believes in the Outdoor Code, and follows the principles of the "Leave No Trace" program. Troop 307 sponsors the development of an appropriate outdoor ethic, by practicing the Leave No Trace principles during all Troop activities, outings, hikes and camp-outs. The members of Troop 307 are actively supported in earning the BSA Leave No Trace patch. Adult leaders are strongly encouraged to participate by earning the BSA Leave No Trace patch and attending a Leave No Trace Trainers conference.

Troop 307 and the outdoor program:

Troop 307 has a very active outdoor program and all boys are encouraged to participate. Our program includes frequent weekend campouts, annual long-term summer camp (1 week), day hikes, service projects and other outdoor activities. Troop 307 sponsors one annual family outing. All families are encouraged to participate. Families are welcome on monthly outings, if space allows, however, the troop will still function as a unit, using the patrol method, not participating as individual families on these outings.

A Scout's Personal Gear for a campout:

- | | | | |
|---------------------------------------|-------------------------------------|--------------------------------------|---|
| <input type="checkbox"/> Sleeping bag | <input type="checkbox"/> Mess Kit | <input type="checkbox"/> Sewing Kit | <u>Do Not Bring</u> |
| <input type="checkbox"/> Foam Pad | <input type="checkbox"/> Cup | <input type="checkbox"/> Flashlight | <input type="checkbox"/> Radios |
| <input type="checkbox"/> Sweater | <input type="checkbox"/> Soap | <input type="checkbox"/> Scout Knife | <input type="checkbox"/> Snack Food/Soft drinks |
| <input type="checkbox"/> Rain gear | <input type="checkbox"/> Toothbrush | <input type="checkbox"/> Watch | <input type="checkbox"/> Electronic Games |
| <input type="checkbox"/> Clothes | <input type="checkbox"/> Toothpaste | <input type="checkbox"/> Personal ID | <input type="checkbox"/> Firearms |
| <input type="checkbox"/> Canteen | <input type="checkbox"/> Comb | <input type="checkbox"/> Notebook | <input type="checkbox"/> Sling Shots |

Youth Protection

Program Summary

Child abuse is a major problem affecting our society. Each year more than 2 million cases of suspected child abuse are reported. This means that 1 percent of American children are experiencing physical abuse, 1 percent are experiencing sexual abuse, and 2 to 5 percent are experiencing emotional maltreatment or some form of neglect. Because of the significance of this social problem, The Boy Scouts of America has declared child abuse as one of the "unacceptables" to receive special attention by those involved in the Scouting program.

The BSA has developed a five-point plan to combat child abuse and to improve the environment in which young people live.

The key elements of this strategy include the following points:

- Educating Scouting volunteers, parents and Scouts themselves to aid in the detection and prevention of child abuse.
- Establishing leader-selection procedures to prevent individuals with a history of child abuse from entering the BSA leadership ranks.
- Establishing policies that minimize the opportunities for child abuse to occur in the program of the Boy Scouts of America.
- Encouraging Scouts to report improper behavior in order to identify offenders quickly.
- Swiftly removing and reporting alleged offenders.

Parents guide

The Boy Scouts of America has developed materials for use in the Scouting program that provide essential information to members and their families. A detachable booklet in the front of The Boy Scout Handbook, "How to Protect Your Child from Child Abuse and Drug Abuse: A Parents Guide," provides information to help families to increase self-protection skills.

Troop 307 and the BSA Youth Protection Program

Troop 307 is committed to following all guidelines of the Youth Protection program. Because a Youth Protection Trained Leader is required for every outing, all Troop 307 Leaders and Scout Parents must participate in the Troop conducted Youth Protection training. Any suspected offenses of the Youth protection program must be reported to the Committee Chairman, the Scoutmaster or the Council Executive. All incidents reported to the Committee Chairman or the Scoutmaster will be reported to the Council Executive, immediately, Monday through Friday, 8:00 AM to 5:00 PM at the Council Office (818) 243-6282. At all other times the Council Scout Executive is to be contacted at his residence at (818)nxx-line. All reports are taken seriously and appropriate action is taken to ensure the safety of the youth. All reports should remain confidential and the reporting party should not conduct any investigation or be involved until contacted by the proper authorities.

Troop 307 Use of "A Time to Tell"

The Boy Scouts of America has developed a video titled "A Time to Tell" for use with Scout aged boys. The video is a discussion aid to the dangers of child abuse, especially sexual abuse. It is the Troop Committees determination that this program has merit and is a valuable aid in educating our Scouts. Therefore it is the policy of the Troop to show this video on an annual basis. The video is available from the Council or the Troop, for review by anyone, at any time, including a Parent's "preview night" that is scheduled two weeks prior to the Troop Family screening night.

TRAINING Opportunities

Roundtable
Monthly discussion group at Council Office

New Leader Essentials

Youth Protection Training for Adults

Troop Committee Challenge

Scoutmaster and Assistant Scoutmaster
Leader Specific Training

Outdoor Leader Essentials
Scouting Principles and Program

High Adventure Team (HAT) Awareness Courses
Astronomy, Canoeing, Backpacking, Desert
Camping, Winter Camping, Rock Climbing,
Rappelling, Outdoor Awareness, First-Aid

Leave No Trace

Wood badge
Adult Leader Advanced Training

On-line Training
www.bsa.org/

Youth Protection Training
Boy Scout Fast Start training

TROOP 307 Adult Resource Guide BSA Publications

Troop Committee Guidebook

Scoutmaster's Handbook

Troop Program Resources

Troop Features, Volumes i, ii, iii

Boy Scout Handbook (read your son's)

Merit Badge Booklets

BSA Scout Requirements

Troop Annual Program Planning (video)

Junior Leader Training Program (includes
video)

Junior Leader Handbook

Boy Scout 'Fast-Start' (video)

Youth Protection Training for Adults

"A Time to Tell" (Youth Protection video for
Scouts)

TROOP Publications

Troop 307 Guide for the Scout and his
Family (approved annually)

Board of Review Binder

Advancement Records

Miles Hiked

Nights Camped

Merit Badges Earned

Service Hours

Leadership Applications

Service Records

Trail to First Class

Event/Activity Participation Record book

Merit Badge Counselor Handbook

Trek Leaders Guidebook

Troop 307 Boy Scouts of America Tujunga, California

Troop 307 By-Laws Revised by Committee October 2006

GENERAL RULES

1. Parents or Guardians of all applicants must meet with the Scoutmaster, an Assistant Scoutmaster or the Committee Chairman for a personal interview before a boy will be registered with the troop. The troop cannot function without the active involvement of every parent. Accordingly, the troop must ask each parent to volunteer for a committee or adult leader position, participate in at least one outing or activity annually in a supervisory capacity and sit on Boards of Review for the scouts on a rotating basis, as necessary.
2. An Annual Parents Meeting will be convened by the Troop Committee Chairman in the Fall. This meeting is mandatory for the parents/guardians of all boys currently registered with the troop, and will be announced for two consecutive weeks prior to the meeting. Anyone who is unable to attend the meeting must notify the Committee Chairman in advance.

The purpose of the meeting is to approve plans for the ensuing year, including the next year's activity calendar, proposed budget and associated fund-raising activities, to approve Troop Committee Members, adult leaders and the troop by-laws. Voting at this meeting will require a quorum of 30% of Troop families to be represented. Each family will have one vote a simply majority will be required for a motion to pass.

3. Troop Committee Positions:

1) Troop Committee Chairman	6) Treasurer (Finance/Records)
2) Secretary	7) Equipment Coordinator
3) Membership Coordinator	8) Advancement Coordinator
4) Outdoor/Activities Coordinator	9) Leadership Training Coordinator
5) Service Projects Coordinator	10) Chaplain

Persons to fill these positions will be approved at the Annual Parents' meeting. There shall be no limit to the number of terms for any of these positions, except Scoutmaster, which is limited to an initial three year term with extensions of two years to be approved by the Troop Committee.

4. Ad hoc Committee Positions: In addition to the Troop Committee positions, the Troop Committee Chairman will seek persons to carry out numerous other tasks such as: Uniform Exchange, Ceremonies Coordinator, Awards/Incentives, Transportation Coordinator, Summer Camp Coordinator, Data Processing Coordinator, Newsletter Editor, Website Coordinator, Fund Raising Coordinator, and other tasks as needed.
5. Committee Meetings. The Troop Committee shall meet at least quarterly to discuss troop business. Meetings shall be scheduled by the Troop Committee Chairman, providing notice to the Committee Members at least two troop meetings in advance. At these meetings, no matters requiring a vote may be decided without a quorum present. A quorum will exist when 4 Troop Committee Officers or 6 Committee Members are present. Troop business shall be voted on, and requires a simple majority of Committee members in attendance to pass.

The meetings shall be open to all parents and registered adult members of Troop 307, however, prior notice is requested to address new or old business before the committee.

6. A vote of the Troop Committee members will be necessary to approve any unbudgeted expenditure of troop funds beyond the discretionary \$50.00 allotted to the Scoutmaster. Additionally, the committee must approve any interim changes to the troop's by-laws.
7. Should a need arise to obtain committee approval of an expenditure on an expedited basis, the Committee Chairman shall be authorized to contact the other Troop Committee officers by telephone to discuss the matter and conduct a vote. In any such instance where a telephone vote has been conducted, the results of that vote shall be ratified at the next regular committee meeting.
8. Interim amendments to the by-laws may be made by majority vote of the Troop Committee officers after publishing the proposed amendment in the troop newsletter, troop mailing or posting at two consecutive troop meetings. The amendment will be voted upon at the next committee meeting after the proposed change has been distributed. Any interim amendment passed in this manner shall remain in effect only until the next Annual Parents meeting in the Fall, at which time it will be voted upon as a permanent change.
9. Camping permission slips and camp out money shall be collected by the Scout coordinator for that event and turned in to the appropriate adult leader one week prior to the activity.
10. Parents shall be responsible for ensuring the transportation of their sons to camp outs and other troop activities. Carpools will be coordinated wherever possible, however the ultimate responsibility will lie with the parents. All drivers must carry liability insurance of at least \$50,000 (each person), \$100,000 (each accident) and \$50,000 (property damage). All riders must wear seat belts while traveling as required by California law. Parents and adult leaders must provide updated information about their vehicle(s) and associated insurance to the troop upon any policy changes. (see BSA Tour Permit for required information).
11. In addition to the Troop Rules of Conduct, the Scoutmaster shall have the authority and discretion to suspend any boy who refuses to carry out the instructions of the Scoutmaster or his designated representative. In the event such a suspension occurs, the parents/guardians of the boy will be contacted immediately and will be required to make arrangements to take custody of the boy. The troop shall not be liable for any costs involved; these will be solely the parents'/guardians' responsibility. Any boy who has been suspended may be reinstated at the discretion of the Scoutmaster, but only after the boy and his parents have discussed the situation in detail with the Scoutmaster and are prepared to recommend a course of action to ensure that the behavior will not be repeated.
12. The parents are responsible for picking up their sons after a troop activity or, at least, to be home when the scout is dropped off by the troop. The troop will not leave a scout at home after a troop activity unless a responsible adult is present. If a boy is to be dropped off somewhere other than his residence, or to be picked up by someone other than a family member or the parent of another scout in the troop, the adult leader must be informed by the parent in writing prior to the troop activity (e.g., a note on the permission slip for that activity).

FINANCIAL RULES

EXPENSES paid by the SCOUT

1. Monthly dues in the amount at \$5.00 are to be paid annually, for the calendar year, reduced \$5.00 per month, for the first 6 months of the year. Fees for the following calendar year are announced at the Annual Parents Meeting, and collected in the Fall. The Committee Chair and Scoutmaster will review outstanding payments with the Treasurer.

2. Uniform--shirt, pants, socks, and belt: up to \$100.00 depending on size (2003 catalog)
 - The troop maintains a uniform exchange.
 - Parents and scouts are encouraged to donate used uniform items to the troop (with the appropriate patches still sewn on, the troop will supply Council, troop and World Crest patches for the replacement shirts).
3. Summer Camp typically costs \$275.00-\$350.00, depending on selected activities. Each scout will be encouraged to earn this money himself through participation in troop fund-raisers or by his own enterprise.
4. Each scout shall pay for his own food and any camping fees for each camp out or activity. Patrols will assume responsibility for purchasing their food for camp outs. One person, the 'Grubmaster' shall collect patrol funds prior to the camp out, buy the food from the patrol menu, and distribute any remaining funds to the other patrol members. The troop shall not be involved in reimbursing scouts for food expenses.
5. At least one parent/guardian of each scout registering with Troop 307 shall pay an annual membership fee of \$15.00. This membership is required to be a member of the Troop Committee and vote on troop business, other than at the Annual Parent's Meeting. Additionally, as explained below, each scout and his family is required to contribute \$48.00 (+\$24.00 per registered sibling) toward the troop's annual equipment expenses..
6. Each scout shall be strongly encouraged to acquire his own personal camping gear and tent as soon as possible.

EXPENSES paid by the TROOP

The troop shall be responsible for paying the following expenses:

1. National BSA Registration (annually).
2. Boy's Life (annually).
3. Troop Insurance (annually).
4. Troop equipment and literature as needed, and as fund raising allows.
5. Advancement pins, merit badges, and BSA insignia.
6. Summer Camp fees for required adult leaders.
7. Leadership training costs for scouts selected by the troop to attend District and Council training.
8. Troop and Council uniform insignia for donated scout shirts.
9. The troop forest green and red neckerchief will be presented at the Court of Honor for boys earning Tenderfoot, or the Court of Honor following their 1st year anniversary.
10. Troop Campership requests will be reviewed by the Campership Fund Committee on a case by case basis. Approval will depend upon the troop's ability to provide this support. Troop support may not exceed 1/3 the cost of Summer Camp and will be based on Council Campership awards.

FUND RAISING

1. Fund raising sufficient to support the troop is the responsibility of each Scout and his parent. Each scout and his family must undertake an obligation to contribute \$48.00 annually, plus \$24.00 for each registered sibling to enable the troop to carry out its program. This obligation shall be separate and distinct from a scout's weekly dues requirement. Scouts may choose to satisfy the obligation by participating in troop fund-raisers, through their own or their family's contributions or some combination of these alternatives. The annual obligation is due in January of the registration year, with a 10% penalty applied on February 1 of that year. Scouts will be suspended from outing participation until this obligation is met.
2. All scouts in the troop will be afforded ample opportunities to participate in fund-raisers and other projects to earn enough money to meet this requirement, thus ensuring the troop's ability to meet its obligations. Fund raising activities shall be supervised by the Fund Raising chairman and will be conducted as needed. These activities will include a pancake breakfast, recycling drives, hike-a-thons, car washes, Council fund-raisers, and other activities agreed to by the Troop Committee officers.

3. Profits from fund raising activities shall be maintained in the Scout Fund account. Individual scout fund moneys are troop moneys designated for use by individual scouts for summer camp, camping fees, annual equipment fees, annual dues payments and, with the written authorization from a parent and Scoutmaster approval, for other camping or Scouting related expenses.
4. Individual scout fund money earned by any scout and not used by the time that scout leaves the troop shall be transferred to the troop Equipment Fund. Scouts that transfer to another Scouting unit may transfer their account funds to the new unit, upon request/approval of the new Unit leader.

SCOUTMASTER'S FUND

1. A fund of \$50.00 may be maintained by the Scoutmaster out of Troop funds to be used as working capital.
2. This fund shall be replenished by the Treasurer on a monthly basis upon presentation of receipt(s).

INQUIRIES AND COMPLAINTS

The by-laws as set forth above were reviewed by the Troop Committee and approved by a majority vote during the Initial Parents Meeting in July 2000. They have been ratified, or revised and ratified, annually, as defined in General Rule 2. All complaints and/or inquiries shall be directed to the Committee Chairman, in writing, for discussion at a Troop Committee meeting.

Adult Advancement and Training

All troop adults are requested, and all troop leaders are required to attend a "Fast-Start" and Youth Protection training. They are also strongly encouraged to participate in Council sponsored training sessions. This should include attendance at monthly Roundtable discussions, Leader Specific training, Troop Committee Challenge and High Adventure Team (HAT) Awareness courses. Leaders and other involved adults should also be First-Aid and CPR trained and keep these skills current.

Additional training provides information for the troop to run a more dynamic Scouting program for our sons. Adult Training achievements will be recognized at Troop Courts of Honor. Additionally, Troop adults that complete the necessary requirements are eligible for Adult Recognition Awards which are presented at the Annual District Awards Dinner.